

## TIMETABLE FOR ACP T&S 2023 EXERCISE

Launch of Scheme	w/c 19 September 2022
Deadline for submission of applications from applicants for promotion (submit to <a href="mailto:HRTeachingandScholarship@admin.cam.ac.uk">HRTeachingandScholarship@admin.cam.ac.uk</a> )	<b>8 November 2022</b>
Deadline for submission of applications from applicants for pay progression (submit to Head of institution)	<b>8 November 2022</b>
HOI then completes their section of the form and submits to <a href="mailto:HRTeachingandScholarship@admin.cam.ac.uk">HRTeachingandScholarship@admin.cam.ac.uk</a>	<b>22 November 2022</b>
Meeting of Faculty Committees to evaluate complete application submissions (including references, Institutional case, Senior Tutor's Statement and NHS/Veterinary Clinical Statement), if applicable, against criteria	By 7 February 2023
Completion of all FC documentation and return to ACP T&S Team	By 14 February 2023
Meetings of the School Committees	By 20 March 2023
Completion of all SC documentation and return to ACP T&S Team	By 13 April 2023
<b>Meeting of the Vice-Chancellor's Committee</b>	<b>10 May 2023</b>
<b>The meeting of the General Board receives recommendations of the Vice-Chancellor's Committee and Report for approval and publication in Reporter (for promotions only)</b>	<b>7 June 2023</b>
Final date for feedback to applicants	3 July 2023
Deadline for lodging of appeals (for applications for promotion only)	19 July 2023
Appeals Committee meetings	September – December 2023 (exact date TBC)